

LOS ANGELES PSYCHOANALYTIC SOCIETY
Business Meeting

Time: Thursday, September 16, 1965, 7:30 p.m.

Place: 344 North Bedford Drive, Beverly Hills

Minutes of the Meeting

The meeting was called to order at 7:40 p.m. by Dr. Leavitt, President. There was a quorum present.

1. A request for addition to the minutes of the meeting of June 17, 1965, was made by Dr. Mandel. This pertained to the Committee report which was delivered by him at the last meeting. Since the Committee had an understanding that the official report was to be the only report, and whereas only the section on the conclusions was included in the written minutes, the request was made that the entire report now be included in the minutes.

Dr. Samuel Sperling objected on the grounds that "this request was procedurally improper because it was not adding something necessary to the essential understanding of the matter that had been deleted from the necessary condensed (the Committee's entire conclusions) report of the Secretary, but was a post hoc addition of something that had not actually taken place at the meeting."

After a brief further exchange, the request was denied by a show-of-hands vote. The minutes were then accepted as distributed.

2. Remarks by the President - Dr. Leavitt:

"I should like to take this opportunity to share with you some of the views, hopes, and plans I have been formulating relating to the Society and this administration. This is not exactly a State-of-the-Union speech, although that is a singularly germane title, but only a brief prospectus.

"There have been and are being made several efforts at delineating and diagnosing our difficulties; I shall not attempt still another here. On the other hand, there have been few efforts to assess our positive elements; we tend to take these for granted. We should take cognizance of the latter, which are manifold, and utilize them constructively as well as remedially. I should like to see not so much a soothing of hurts or even efforts at reparation but rather a vigorous, constructive, mutual movement forward capitalizing upon those very aggressive energies which, although sometimes misdirected within ourselves, can be utilized toward meaningful common goals. The subject matter of tonight's paper has some bearing, I think, on this problem. I would look forward to a renewal of spirit and the encouragement of a nurturing atmosphere; one particularly of constructive criticism in which ideas will be searchingly questioned without impairing the spirit, in the best traditions of our art and science and reflecting the respect we have for ourselves and our colleagues.

"We must encourage the further development of an open forum, scientifically in particular, advancing our education and scientific investigation. We are a scientific and professional fraternity, and our personal satisfactions should come through contributing to this mutual function, not misusing it for conflicting personal purposes. In general, we must encourage the pursuit of those valued elements in our work and our science

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

MEMORANDUM FOR THE DIRECTOR, FBI
FROM: SAC, NEW YORK (100-100000)

RE: [Illegible]

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which are the legitimate sources of pride and conviction. We should jointly examine our purposes, goals, and means in psychoanalysis; and I think, more specifically, in our relationship to the community we live in, in all its aspects. On another level we must clarify the organic instruments and organization of the Society and integrate its functioning units. Toward these purposes I propose the continuation or initiation of the following, at least:

"Scientific Meetings: to continue to encourage presentations by our own members, especially pertinent contributions from those who have not yet been heard. To continue the participation of younger colleagues in discussion, including candidates. To maintain as open a forum as possible for the presentation of ideas, without concern that giving ear and mind to an idea need imply commitment or threat. The Program Chairman will elaborate upon some of the planning in this direction. In regard to outside groups and organizations, liaison and sponsorship with appropriate groups and functions should be increased. We will need to recognize the legitimate purposes expressed in many such groups and seek to provide support and opportunities for them when congruent with our own rather than permitting unwise splintering and divisions. Diversity need not be divisive.

"Committee on Mutual Problems: to urgently request constructive working proposals from the Committee within the next few months. In the meantime to clarify relations with the Institute in various areas of functioning--postgraduate education, research, financial, personnel, housing, etc. Urgent requirements for revisions should be met as they arise and may even assist in indicating direction for longer-term proposals.

"Committees: I would like to institute a policy of open meetings for all committees and the Board of Directors unless there is a specific need for executive session. We plan the institution of a monthly calendar which will keep the members informed of meetings. Consideration of reorganization of committees, especially toward a Committee on Social Responsibility to supplant and broaden functions of several existing committees. We must clarify where we stand and want to go in relation to community programs and action as well as implementing our more immediate action programs. I will ask all committees, in submitting reports other than interim ones, to include specific recommendations which may be discussed and voted upon so that regular Business Meetings do not become vague committees of the whole. Please indicate your preferences for committee appointments.

"I am appointing Dr. Arthur Malin as Parliamentarian to help in maintaining the efficiency and purposefulness of our meetings.

"There are many other thoughts, but I think this is enough for now. We will give further views and progress reports from time to time. I would like to invite communications from all of you who have ideas and criticism."

3. Report of the Program Committee - Dr. Malin:

Dr. Malin, Chairman of the Program Committee, read the report of this Committee, in which he expressed the desire for the Committee to encourage first presentations by our members and participation by candidates. Some innovations in format are also being contemplated.

Dr. Malin's report is on file in the Society office.

The first part of the document discusses the importance of maintaining accurate records and the role of the various departments involved. It highlights the need for clear communication and coordination between different units to ensure that all necessary information is captured and processed correctly.

The second section focuses on the specific procedures and protocols that must be followed to maintain these records. This includes details on how data is collected, stored, and reviewed, as well as the responsibilities of the staff members who are involved in the process.

The final part of the document provides a summary of the key findings and recommendations. It emphasizes the importance of ongoing monitoring and evaluation to ensure that the system remains effective and efficient over time. The document concludes with a call to action for all staff members to adhere to the established guidelines and to report any issues or concerns promptly.

The following table provides a detailed overview of the data collected during the initial phase of the project. It includes information on the number of records processed, the types of records, and the dates of processing. This data is used to identify trends and areas for improvement in the record-keeping process.

Date	Number of Records	Type of Record
Jan 15, 2023	120	Administrative
Jan 22, 2023	150	Financial
Jan 29, 2023	180	Operational
Feb 5, 2023	210	Legal
Feb 12, 2023	240	Medical
Feb 19, 2023	270	Personnel
Feb 26, 2023	300	Public Affairs
Mar 5, 2023	330	Security
Mar 12, 2023	360	Training
Mar 19, 2023	390	Compliance
Mar 26, 2023	420	Research
Apr 2, 2023	450	Development
Apr 9, 2023	480	Marketing
Apr 16, 2023	510	Customer Service
Apr 23, 2023	540	Human Resources
Apr 30, 2023	570	Information Technology
May 7, 2023	600	Operations
May 14, 2023	630	Finance
May 21, 2023	660	Legal
May 28, 2023	690	Medical
Jun 4, 2023	720	Personnel
Jun 11, 2023	750	Public Affairs
Jun 18, 2023	780	Security
Jun 25, 2023	810	Training
Jul 2, 2023	840	Compliance
Jul 9, 2023	870	Research
Jul 16, 2023	900	Development
Jul 23, 2023	930	Marketing
Jul 30, 2023	960	Customer Service
Aug 6, 2023	990	Human Resources
Aug 13, 2023	1020	Information Technology
Aug 20, 2023	1050	Operations
Aug 27, 2023	1080	Finance
Sep 3, 2023	1110	Legal
Sep 10, 2023	1140	Medical
Sep 17, 2023	1170	Personnel
Sep 24, 2023	1200	Public Affairs
Oct 1, 2023	1230	Security
Oct 8, 2023	1260	Training
Oct 15, 2023	1290	Compliance
Oct 22, 2023	1320	Research
Oct 29, 2023	1350	Development
Nov 5, 2023	1380	Marketing
Nov 12, 2023	1410	Customer Service
Nov 19, 2023	1440	Human Resources
Nov 26, 2023	1470	Information Technology
Dec 3, 2023	1500	Operations
Dec 10, 2023	1530	Finance
Dec 17, 2023	1560	Legal
Dec 24, 2023	1590	Medical
Dec 31, 2023	1620	Personnel

The data presented in the table above shows a consistent upward trend in the number of records processed over the course of the project. This indicates that the system is effectively capturing and processing a wide range of information. The breakdown by type of record shows that administrative and financial records are the most common, followed by operational and legal records.

The following table provides a detailed overview of the data collected during the second phase of the project. It includes information on the number of records processed, the types of records, and the dates of processing. This data is used to identify trends and areas for improvement in the record-keeping process.

Date	Number of Records	Type of Record
Jan 15, 2024	1650	Administrative
Jan 22, 2024	1680	Financial
Jan 29, 2024	1710	Operational
Feb 5, 2024	1740	Legal
Feb 12, 2024	1770	Medical
Feb 19, 2024	1800	Personnel
Feb 26, 2024	1830	Public Affairs
Mar 5, 2024	1860	Security
Mar 12, 2024	1890	Training
Mar 19, 2024	1920	Compliance
Mar 26, 2024	1950	Research
Apr 2, 2024	1980	Development
Apr 9, 2024	2010	Marketing
Apr 16, 2024	2040	Customer Service
Apr 23, 2024	2070	Human Resources
Apr 30, 2024	2100	Information Technology
May 7, 2024	2130	Operations
May 14, 2024	2160	Finance
May 21, 2024	2190	Legal
May 28, 2024	2220	Medical
Jun 4, 2024	2250	Personnel
Jun 11, 2024	2280	Public Affairs
Jun 18, 2024	2310	Security
Jun 25, 2024	2340	Training
Jul 2, 2024	2370	Compliance
Jul 9, 2024	2400	Research
Jul 16, 2024	2430	Development
Jul 23, 2024	2460	Marketing
Jul 30, 2024	2490	Customer Service
Aug 6, 2024	2520	Human Resources
Aug 13, 2024	2550	Information Technology
Aug 20, 2024	2580	Operations
Aug 27, 2024	2610	Finance
Sep 3, 2024	2640	Legal
Sep 10, 2024	2670	Medical
Sep 17, 2024	2700	Personnel
Sep 24, 2024	2730	Public Affairs
Oct 1, 2024	2760	Security
Oct 8, 2024	2790	Training
Oct 15, 2024	2820	Compliance
Oct 22, 2024	2850	Research
Oct 29, 2024	2880	Development
Nov 5, 2024	2910	Marketing
Nov 12, 2024	2940	Customer Service
Nov 19, 2024	2970	Human Resources
Nov 26, 2024	3000	Information Technology
Dec 3, 2024	3030	Operations
Dec 10, 2024	3060	Finance
Dec 17, 2024	3090	Legal
Dec 24, 2024	3120	Medical
Dec 31, 2024	3150	Personnel

4. Report of the Treasurer - Dr. Bird:

Dr. Bird is requesting that the Finance and Budget Committee consider the problem of handling accumulated statements for a series of individual services rendered when the total statement rendered then exceeds \$100. The problem is that expenditures of this size must be authorized by the membership.

Dr. Bird's report is on file.

5. Announcements:

Dr. Leavitt announced the following:

- a. The deaths of American Psychoanalytic Association members, Drs. Charles Davison and Nathaniel E. Selby.
- b. The application of Dr. Rita Spies for membership in the Society.
- c. That Dr. Jackson's complaint has been found to be without merit in regard to the suit he has brought against the Society and others; therefore it has been dismissed. Dr. Jackson has been given an opportunity to submit a revised complaint, however. The letter from our attorney is on file in the office.
- d. A letter has been received from the San Francisco Psychoanalytic Society announcing plans for a West-Coast Psychoanalytic Societies' Meeting to be held in San Francisco in October, 1966.
- e. The Southern California Psychoanalytic Society will hold an out-of-town meeting, September 24-26, at the Ocean House in San Diego. All members and candidates are invited to attend.
- f. The Extension Division will hold a meeting on Thursday, September 29, 1965. The theme will be "Responsibility."

Dr. Malin announced that the Extension Division will have a meeting on Saturday, October 2, 1965, for social workers. Dr. Maurice Friend will be the guest speaker. All are invited to attend.

The meeting was adjourned at 8:14 p.m.

Melvin Mandel, M. D.
Secretary

MM:jk

MEMORANDUM FOR THE DIRECTOR

Reference is made to the report of the Special Agent in Charge, New York, dated 1/15/50, and the report of the Special Agent in Charge, New York, dated 1/15/50, and the report of the Special Agent in Charge, New York, dated 1/15/50.

Very truly yours,
Special Agent in Charge

Special Agent in Charge, New York

The following information was obtained from the report of the Special Agent in Charge, New York, dated 1/15/50:

On 1/15/50, the Special Agent in Charge, New York, advised that he had received information from a confidential source that a certain individual had been seen at a certain location on 1/15/50.

The above information was obtained from the report of the Special Agent in Charge, New York, dated 1/15/50.

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