

LOS ANGELES INSTITUTE FOR PSYCHOANALYSIS
Annual Report of the Director
June 1, 1965 - May 31, 1966

Officers

Jack A. Vatz, M. D.
Director

Henry Lihn, M. D.
Chairman, Education Committee

Maimon Leavitt, M. D.
Secretary

Arthur Ourieff, M. D.
Director, Psychoanalytic Clinic

Seymour Pastron, M. D.
Treasurer

Jack S. Abrams, M. D.
Assistant Director
Psychoanalytic Clinic

Hilda S. Rollman-Branch, M. D.
Director, Extension Division

Alfred Goldberg, M. D.
Director, Research Division

Board of Trustees

Mr. Walter S. Hilborn, President

David Brunswick, Ph. D.
Roberta Crutcher, M. D.
Richard D. Evans, M. D.
Hanna Fenichel, Ph. D.
Mr. Marvin Freeman
Maimon Leavitt, M. D.
Mr. Louis Licht

Henry Lihn, M. D.
Seymour Pastron, M. D.
Mr. John T. Pigott, Jr.
Leo Rangell, M. D.
Josephus Reynolds, M. D.
Carel Van der Heide, M. D.
Jack A. Vatz, M. D.

The following is a report of the activities of the Los Angeles Institute for Psychoanalysis for the fiscal year June 1, 1965-May 31, 1966.

At the last Annual Meeting, June 10, 1965, the following were elected to serve as members of the Board of Trustees:

Non-analyst members: Mr. Walter Hilborn (1965-68), Mr. Marvin Freeman (1965-68), Mr. Louis Licht (1965-67), and Mr. John T. Pigott, Jr., (1965-68).

Non-training-analyst member: Seymour Pastron, M. D., for a term of three years.

The following officers were elected for a term of one year:

Mr. Walter Hilborn, President; Maimon Leavitt, M. D., Secretary; Seymour Pastron, M. D., Treasurer.

AMERICAN INSTITUTE FOR PSYCHOANALYSIS
Annual Report of the Institute
June 1, 1933 - May 31, 1934

Officers

Henry H. Sigmund, M.D.,
Chairman, Executive Committee
Arthur Sigmund, M.D.,
President, Psychoanalytic Society
John A. Sigmund, M.D.,
Assistant Secretary
Alfred Sigmund, M.D.,
Secretary, Research Institute

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President, Psychoanalytic Society
Arthur Sigmund, M.D.,
Secretary, Research Institute
Alfred Sigmund, M.D.,
Assistant Secretary
John A. Sigmund, M.D.,
Chairman, Executive Committee

Board of Trustees

John A. Sigmund, M.D.,
Chairman, Board of Trustees
Arthur Sigmund, M.D.,
Secretary, Board of Trustees
Alfred Sigmund, M.D.,
Assistant Secretary, Board of Trustees
John A. Sigmund, M.D.,
Chairman, Executive Committee

John A. Sigmund, M.D.,
Chairman, Board of Trustees
Arthur Sigmund, M.D.,
Secretary, Board of Trustees
Alfred Sigmund, M.D.,
Assistant Secretary, Board of Trustees
John A. Sigmund, M.D.,
Chairman, Executive Committee

The following is a report of the activities of the Institute during the year ending June 30, 1934. The following were elected to the Board of Trustees for the fiscal year ending June 30, 1934:

John A. Sigmund, M.D.,
Arthur Sigmund, M.D.,
Alfred Sigmund, M.D.,
John A. Sigmund, M.D.

The following were elected to the Board of Trustees for the fiscal year ending June 30, 1934:

John A. Sigmund, M.D.,
Arthur Sigmund, M.D.,
Alfred Sigmund, M.D.,
John A. Sigmund, M.D.

During the past year the Institute was sorry to lose the services of Dr. Ernst Lewy, due to his resignation from the Education Committee and the Board of Trustees.

We are indebted to him for his many years of devotion to psychoanalysis and the Los Angeles Institute for Psychoanalysis.

Dr. Lewy moved from New York to Los Angeles in 1945. Previously, he had been a training analyst at the Topeka Institute and, in 1941, President of the Topeka Psychoanalytic Society.

Since his arrival in Los Angeles he has been an influential part of the growth of the Institute and the Society and a leader in the formulation of the standards of our Training School.

He has served in the following capacities:

Charter Member of the Los Angeles
Psychoanalytic Society

Instructor

Training Analyst

Training-Analyst Trustee

Director of the Institute 1947-57

Dean of the Training School 1947-53

In recognition of Dr. Lewy's contributions to the Institute and psychoanalysis, he was elected Dean Emeritus of the Training School.

Mrs. Frances Deri has retired from the Education Committee and as a Training Analyst. She was one of the founders of the Los Angeles Psychoanalytic Society and the Los Angeles Institute for Psychoanalysis.

She has been a pioneer of psychoanalysis on the West Coast and played a most important part in the development of psychoanalysis. Mrs. Deri has probably personally influenced more psychoanalysts in Los Angeles than any other training analyst.

In recognition of her life-long devotion to psychoanalysis, the Education Committee elected her Training-Analyst Emeritus on April 7, 1966.

I will personally miss the active participation of Mrs. Frances Deri and Dr. Ernst Lewy, and I wish to thank them for all their past help.

On January 13, 1966, Dr. Richard Evans was elected Training-Analyst Trustee to fill the unexpired term of Dr. Ernst Lewy.

The first part of the report was devoted to a general survey of the situation in the country at the beginning of the year. It was found that the economy was in a state of depression and that the government was unable to meet its obligations.

The second part of the report dealt with the financial situation. It was found that the government had a large deficit and that the public debt was increasing rapidly.

The third part of the report dealt with the social situation. It was found that the population was suffering from unemployment and poverty and that the government was unable to provide adequate social services.

The fourth part of the report dealt with the political situation. It was found that the government was weak and that there was a lack of unity among the political parties.

In conclusion, the report found that the country was in a state of crisis and that the government was unable to meet its obligations.

General Secretary of the League of Nations
Geneva, Switzerland

Secretary

Director

Chief of Bureau

Head of Division

Chief of Section

The report was prepared by the staff of the League of Nations and is published for the information of the members of the League.

The report is published in French, English, Spanish, Chinese, Japanese, and Arabic. It is also available in Braille.

The report is published by the League of Nations and is available for sale to the public. The price is \$1.00 per copy.

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After Dr. Henry Lihn was elected Dean of the Training School he resigned as Director of the Clinic. Dr. Arthur Ourieff was then appointed Director of the Clinic for the year 1965-66. Dr. Roberta Crutcher resigned as Chairman of the Library Committee, and Dr. Ruth Barnard was appointed to succeed her.

EDUCATION COMMITTEE

Henry Lihn, M. D.
Chairman, Education Committee

A detailed report of the activities of the Education Committee will be sent to you by Dr. Henry Lihn, but I would like to mention a number of items of interest.

The following were re-appointed Training Analysts:

Ivan McGuire, M. D.	1966-71
Ernst Lewy, M. D.	1966-67

The following changes were made in the Education-Committee procedures:

The quorum of the Education Committee was reduced to five members.

All minutes of the Education Committee are mailed to the assistant instructors and instructors.

The Education Committee meetings are now open to the senior faculty.

The Education Committee voted to change the procedure in the selection of Training-Analysts. The following proposals were approved:

Any member of the Institute who desires to become a training analyst may apply and become one upon meeting the following requirements:

1. Graduated at least five years.
2. Teaching experience is preferable but not required.
3. Member of The American Psychoanalytic Association.
4. Applicant to be required to present a case currently undergoing analysis by him before a committee comprised of two to four training analysts plus a like number of faculty members selected by the Chairman of the Education Committee and the Faculty Committee. Within three months this committee will make its report and recommendations to the Education Committee.

5. Ratification would be by a 2/3 majority of training analysts eligible to vote and by a 2/3 majority of the full instructors, by mail ballot, mailed simultaneously to training analysts and senior instructors.
6. The original appointment is for five years and re-election every five years would be by a majority vote of training analysts and a majority of the full instructors.
7. After the Education Committee arrives at an intention to appoint as a training analyst someone who does not meet all the above-listed requirements, then the Education Committee must present this application to the Board on Professional Standards for its approval.

The above cannot go into effect until the Board of Trustees makes the necessary changes in the By-Laws of its Constitution.

The present By-Laws read, "Training analysts shall be elected by three-fourths vote of the total membership of the Committee (Education), for initial three-year terms, then successive re-elective five-year terms."

PSYCHOANALYTIC CLINIC

Arthur Ourieff, M. D., Director
Jack Abrams, M. D., Assistant Director

The following members were most helpful in processing applications to the Psychoanalytic Clinic:

Morris Beckwitt, M.D.	Albert Kandelin, M.D.
Marvin H. Berenson, M.D.	Genevieve May, M.D.
Seymour Bird, M.D.	Gerald A. Nemeth, M.D.
Gottfried Bloch, M.D.	Ralph M. Obler, M.D.
Milton Bronstein, M.D.	Kenneth Rubin, M.D.
Roberta Crutcher, M.D.	Morton Shane, M.D.
Richard Edelman, M.D.	T. L. Schoenberger, M.D.
Edward Feldman, M.D.	Donald G. Siegel, M.D.
James Grotstein, M.D.	Robert J. Stoller, M.D.
Joshua Hoffs, M.D.	Helen Tausend, M.D.
Sidney Z. Hulbert, M.D.	Robert Zaitlin, M.D.

The past year has been a trial period for the new policy that candidates are no longer required to take a Clinic case into treatment. Treating a Clinic case is now completely on a voluntary basis.

Dr. Ourieff has indicated that the one-year trial period has been too short to make a proper evaluation of the new procedure, but he did stress two points:

1. That patients accepted by the Clinic who could pay very low fees suffered because they were not quickly taken into treatment.

2. That candidates try to get patients privately rather than through the Clinic. The probable reasons for this are remunerative and, also, that the candidates feel that if they accept a Clinic case, it indicates that they are not successful in their practices.

In order to correct these tendencies, Dr. Ourieff has presented a financial plan which is now being studied by the Clinic and Finance Committee.

The trial period for the new procedure of treating Clinic cases has been extended for another year.

EXTENSION DIVISION

Hilda S. Rollman-Branch, M. D., Director

For the past six years, three under the direction of Dr. Maurice Walsh and the last three by Dr. Hilda Rollman-Branch, the Extension Division has had a phenomenal growth.

The general public and the professional community of Los Angeles which includes social workers, probation officers, psychiatrists, psychiatric residents, teachers, school psychologists, educators, attorneys, and judges, have benefited from the programs of the Extension Division.

The demands of the above groups to increase the number of lectures indicates the quality of our efforts and the acceptance of our programs.

The following three pages is a complete schedule for the Extension Division during the past year.

LOS ANGELES INSTITUTE FOR PSYCHOANALYSIS
Extension Division
Hilda S. Rollman-Branch, M. D., Director
June 1, 1965 - May 31, 1966

Programs for Social Workers:

- Saturday, October 2, 1965: The Spectrum of Psychotherapies in Social Casework
Social workers, members, and candidates were invited to attend
Guest Speaker: Maurice Friend, M. D.
Psychoanalyst
New York City
- October 5, 1965, through December 14, 1965: Newer Concepts in Psychoanalysis
Intermediate course
Six sessions for psychiatric social workers
James Grotstein, M. D.
- January 11, 1966, through February 15, 1966: Psychoanalytic Considerations in Social Work
for the Bureau of Public Assistance
Six sessions
Gerald Aronson, M. D.
- March 15, 1966, through May 17, 1966: New Concepts in Psychoanalysis
for psychiatric social workers - eight sessions
James Grotstein, M. D.
Ira Carson, M. D.
- May 14, 1966: Marriage: A Psychoanalytic Approach
Fourth Annual Meeting for Social Workers
All-day conference
Principal Address: Ralph R. Greenson, M. D.
Panelists: Hilda S. Rollman-Branch, M. D.
Moderator
Ralph R. Greenson, M. D.
Jean Livermore, M. S. S.
Jerome Cohen, D. S. S.
Arthur Malin, M. D.

Programs for Teachers:

- September 28, 1965, through December 15, 1965: The Application of Psychoanalytic Psychology to Education
Since 1962 the Reiss-Davis Clinic and the Extension Division of the Los Angeles Institute for Psychoanalysis have offered a program of courses aimed at bringing psychoanalysis and education together. The courses are listed below and on the next page:
1. The Learning Process
 2. The Psychodynamics of the Classroom

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Programs for Teachers - continued:

3. Literature for and by Children from the Psychoanalytic Point of View
4. The Counseling Process
5. Child Growth and Development
6. The Psychoanalytic Psychology of School Administration

Institute Rudolf Ekstein, Ph. D.
Participants: Leonard Gilman, M. D.
 Neal Peterson, M. D.
 Edwin Price, M. D.
 Arthur Malin, M. D.
 Arthur Ourieff, M. D.

Saturday, February 26, 1966: Crisis in American Education: Growth or Retrogression?
Sixth Annual Institute for Teachers
(in conjunction with the Reiss-Davis Clinic and the Center for Early Education)

Speakers: Rocco L. Motto, M. D., Chairman
 Albert Solnit, M. D.
 Maria W. Piers, Ph. D.
 John'Goodlad, Ph. D.
 Rudolf Ekstein, Ph. D.

Registrants participated in discussion groups in the afternoon

March 8, 1966, through
May 31, 1966:

The Application of Psychoanalytic Psychology to Education

1. The Learning Process
2. The Psychodynamics of the Classroom
3. Psychoanalysis of Literature for and by Children
4. The Psychoanalytic Psychology of School Administration

Institute Rudolf Ekstein, Ph. D.
Participants: Leonard Gilman, M. D.
 Neal Peterson, M. D.
 Rocco L. Motto, M. D.

Programs for Probation Officers:

January 5, 1966, through
February 9, 1966:

Psychodynamic Principles of Criminal and Delinquent Behavior - Course No. 1
Six lecture and discussion seminars
Marvin Berenson, M. D.

February 16, 1966, through
March 23, 1966:

Discussion of Case Material - Course No. 2
Brief presentations by probation officers
Six sessions
Ira Carson, M. D.

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Programs for Psychiatrists and Psychiatric Residents:

September 27, 1965, through December 6, 1965: The Psychopathology of Schizophrenia
Six sessions
Sidney Fine, M. D.
James Mott, M. D.

Programs for Judges:

May 17, 1966, through May 31, 1966: The Relationship Between Personality Development and the Sense of Responsibility
Three sessions
Robert Stoller, M. D.

Open Lectures:

September 30, 1965: Panel on Responsibility:
Reflections on Individual Responsibility
Hilda S. Rollman-Branch, M. D.
Responsibility and the Law
Lawrence J. Friedman, M. D.
Responsibility in International and Political Decision Making
Gerald Aronson, M. D.

October 28, 1965: The Potential Role of Psychoanalysis in the Integration of Snow's Two Cultures
Maurice N. Walsh, M. D.

January 27, 1966: The Honorable Otto M. Kause, Justice of the District Court of Appeal of the state of California - discussed various problems psychiatrists face when called into court

February 24, 1966: The Role of the Father in the Minds of Parents, in Psychoanalytic Theory, and in the Life of the Child
John O. Wisdom, Ph. D.

April 19, 1966: Psychological Aspects of Marital Interaction
Peter L. Giovacchini, M. D.

May 26, 1966: The Historical Development of Psychoanalytic Psychotherapy of the Schizophrenias: Freud's Contributions
L. Bryce Boyer, M. D.

June 21, 1966: Successful Student Protest and Its Aftermath
Professor Neil J. Smelser

RESEARCH DIVISION

Alfred Goldberg, M. D., Director

Research Advisory Committee

Gerald Aronson, M. D.
David Brunswick, Ph. D.

Maimon Leavitt, M. D.
Milton Wexler, Ph. D.

During this year there have been two Research Seminars:

- June 12, 1965: "Rocking, Snout-Banging, and
Head-Banging"
Heiman Van Dam, M. D.
- December 14, 1965: "The First-Born Child, Male;
Vicissitudes of Preoedipal
Problems"
Hilda S. Rollman-Branch, M. D.

Our Research Division has had difficulty in accomplishing what Dr. Goldberg and I have hoped for it.

Our requests to the U. S. Public Health Service for a Research Grant have not been approved, but we still have hope that someday the Institute will be able to conduct a research program of its own.

In the meantime, the Research Committee is considering starting a new Research Seminar to center around critical and detailed discussion of psychoanalytic research work and literature.

Fenichel-Simmel Memorial Lecture

Ralph R. Greenson, M. D.
Chairman

On March 29, 1966, the first Fenichel-Simmel Memorial Lecture was given by Edith Jacobson, M. D.

The purpose of this series is twofold; first, to pay honor to both Otto Fenichel, M. D., and Ernst Simmel, M. D., who made such important contributions to psychoanalysis and the development of psychoanalysis on the West Coast and particularly in Los Angeles. Second, to present to psychoanalysts and the community of Los Angeles an analyst who represents psychoanalysis in the tradition of both Drs. Fenichel and Simmel.

SECRET

Office of the Director, FBI

MEMORANDUM FOR THE DIRECTOR

TO: SAC, New York
FROM: SAC, New York

DATE: 1/15/54
SUBJECT: [Illegible]

Re New York letter to Bureau dated 1/10/54.

Enclosed for the Bureau are two copies of a report...

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- 2 -

SECRET

Office of the Director, FBI

1/15/54

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I feel both of these objectives were accomplished by the following program.

Opening Remarks: Jack A. Vatz, M. D.
Introduction: Ralph R. Greenson, M. D.

Subject: THE PARANOID BETRAYAL CONFLICT
Speaker: Edith Jacobson, M. D.

Closing Remarks: Emanuel Windholz, M. D.

FINANCE COMMITTEE

Seymour Pastron, M. D. Chairman

I am happy to report that our financial picture is a good one. The financial statement and budget are on file.

GRANTS AND CONTRIBUTIONS

During the past year we have received the following grants:

The U. S. Public Health Service Grant of \$10,000 to the Training School.
The National Institute of Mental Health Grant of \$5,616 to the Extension Division.

Dr. Arthur Ourieff donated \$150 to the Clinic.

Dr. Jack Abrams donated \$150 to the Clinic.

The Peggy Mahon estate has been settled and we have received \$308,000.

We are most appreciative to our friends for their generosity and efforts on our behalf.

I wish to thank the Society Auxiliary for its invaluable help in organizing the Christmas Party and the Jacobson Reception.

NEW MEMBERS

The following members were elected to membership in the Los Angeles Institute during the past year:

Milton Bronstein, M. D.	Joshua A. Hoffs, M. D.
Justin Call, M. D.	Mark Orfirer, M. D.
Richard Edelman, M. D.	Phillip Pennington, M. D.

Morton Shane, M. D.

I would like to call to your attention a few items of special interest about honors received by some of our members.

Dr. Leo Rangell: President of The American Psycho-analytic Association for the second time

Dr. Ruth Barnard: President-Elect of The Southern California Psychiatric Society

Three new non-analyst trustees were elected last year: Mr. John T. Pigott, Jr., Mr. Marvin Freeman, and Mr. Louis Licht. They joined Mr. Walter Hilborn and Dr. Josephus Reynolds; I know from my personal experience of the past sixteen years as a trustee of the Institute that this is the most helpful group of non-analyst trustees we have ever had.

I thank them for their invaluable assistance.

I want to thank our Executive Secretary, Jean Kameon; the members of all committees; and the Directors of each Division for the fine support they have given me during my terms of office.

Our most pressing problem at the present time is the reorganization of the Institute and Society. The Joint Committee has been working diligently towards a solution.

I must admit for a long while I had some misgivings about the attitude and the effectiveness of the Committee. It began to look as if they were falling into the same behaviour pattern and making the same mistakes they were trying to correct. This was probably due to their reaction to the unrest that has been present in the Society and Institute.

The original plan presented by the Committee had some fine recommendations. My main criticism was twofold: first, the looseness and complexity of the organization of the combined Society and Institute; second, I feel that the Training School must have complete autonomy in order to execute its functions.

From my recent conversations with individual members of the Joint Committee, I have the impression that the Committee has stopped over-reacting to the problems and is now functioning on a more solid foundation and workable basis.

I am told that they are just about ready to present to the Society and Institute their recommendations. This will be done in detail with their suggested Constitution and By-Laws changes.

The Committee has worked hard and conscientiously; I wish to thank them for undertaking this thankless task.

The months to follow will be difficult ones for us, but let us try to remember that we all probably react with such emotion because the welfare of the Institute, Society, and Training School mean so much to each of us.

Let us discuss the issues on their merits and leave out our personal differences. These issues are too important to allow other factors to interfere with our judgment and final decisions. If we don't do this, it will not make any difference what organizational changes we make. Nothing will help us.

I once warned you this type of behavior could lead to the destruction of our Society and Institute and the part we play in psychoanalysis. This must not happen.

Try to remember these problems are not individual to Los Angeles. All Institutes and Societies are facing and struggling with the same situation.

Solutions to problems such as we face are not easily come by nor are they always perfect in the over-all accomplishment. We must be able to submerge our individual desires and accept an answer that will provide the greatest good for the future of our Institute, Society, and psychoanalysis.

Jack A. Vatz, M. D.

Jack A. Vatz, M. D.
Director

The following information is being furnished to you for your information and is not intended to constitute an offer of insurance or any other financial product. It is intended to provide you with the information you need to make an informed decision about whether to purchase the product described herein.

The information contained herein is based on the information provided to us by the issuer of the product. We have not independently verified the accuracy or completeness of this information. It is possible that the information may be incomplete or incorrect. You should consult the issuer of the product for more information.

The information contained herein is not intended to be used as a basis for investment decisions. It is intended to provide you with the information you need to make an informed decision about whether to purchase the product described herein. You should consult your financial advisor for more information.

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[Handwritten Signature]
Name
Title

LOS ANGELES INSTITUTE FOR PSYCHOANALYSIS

Committees of the Institute

1965 - 1966

Education Committee:

Henry Lihn, M. D., Chairman
David Brunswick, Ph. D.
Mrs. Frances Deri
Rudolf Ekstein, Ph. D.
Richard D. Evans, M. D.
Hanna Fenichel, Ph. D.
Lewis J. Fielding, M. D.
Lawrence J. Friedman, M. D.
Ralph R. Greenson, M. D.
Robert H. Jokl, M. D.
Herbert I. Kupper, M. D.
Ernst Lewy, M. D., Dean Emeritus
Ivan A. McGuire, M. D.
Leo Rangell, M. D.
Carel Van der Heide, M. D.
Jack A. Vatz, M. D.
Charles W. Tidd, M. D., Honorary Member

Executive Committee:

Jack A. Vatz, M. D., Chairman
David Brunswick, Ph. D.
Henry Lihn, M. D.
Seymour Pastron, M. D.

Fenichel-Simmel Memorial
Lecture Committee:

Ralph R. Greenson, M. D., Chairman
David Brunswick, Ph. D.
Mrs. Frances Deri
Richard D. Evans, M. D.
Hanna Fenichel, Ph. D.
Lawrence J. Friedman, M. D.
Maimon Leavitt, M. D.
Ernst Lewy, M. D.
Mrs. Margrit Munk
Samuel J. Sperling, M. D.
Charles Tidd, M. D.
Jack A. Vatz, M. D.

Finance Committee:

Seymour Pastron, M. D., Chairman
Seymour Bird, M. D.
Mr. Marvin Freeman
Albert Held, M. D.
Mr. Lewis Licht
Mr. John T. Pigott, Jr.
Leonard M. Rosengarten, M. D.

Housing Committee:

Seymour Pastron, M. D., Chairman
Albert Held, M. D.
Arthur Malin, M. D.

DEPARTMENT OF CHEMISTRY

1950

The following is a list of the
 members of the Department of
 Chemistry for the year 1950.
 The names are listed in
 alphabetical order of the
 last name.

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 members of the Department of
 Chemistry for the year 1950.
 The names are listed in
 alphabetical order of the
 last name.

Library Committee:

Ruth Barnard, M. D., Chairman
David Brunswick, Ph. D.
Ernst Lewy, M. D.
Samuel Sperling, M. D.

Research Advisory Committee:

Alfred Goldberg, M. D., Chairman
Gerald Aronson, M. D.
David Brunswick, Ph. D.
Maimon Leavitt, M. D.
Milton Wexler, Ph. D.

Joint Committee on Mutual Prob-
lems of Society and Institute:

Maimon Leavitt, M. D., Chairman
Norman Atkins, M. D.
Bernard Brandchaft, M. D.
David Brunswick, Ph. D.
Hanna Fenichel, Ph. D.
Mr. Marvin Freeman
Samuel Futterman, M. D.
William S. Horowitz, M. D.
George Leventhal, M. D.
Mr. Lewis Licht, Consultant
Arthur Ourieff, M. D.
Mr. John T. Pigott, Jr., Consultant
Leo Rangell, M. D., Consultant
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1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for ensuring the integrity of the financial statements and for providing a clear audit trail.

2. The second part of the document outlines the various methods used to collect and analyze data. It includes a detailed description of the sampling process and the statistical techniques employed to interpret the results.

3. The third part of the document provides a comprehensive overview of the findings. It highlights the key areas where significant deviations were observed and discusses the potential causes of these discrepancies. The analysis also identifies areas where the data is consistent with the expected results.

4. The final part of the document offers conclusions and recommendations based on the findings. It suggests specific actions to be taken to address the identified issues and to improve the overall accuracy and reliability of the reporting process.

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