

PROPOSED BY-LAWS FOR THE SOCIETY-INSTITUTE

FACULTY

I

Membership

A. In addition to those persons who qualify for membership under the provisions of Section 4 of this Article, the faculty shall be composed of those members of the Society-Institute as are nominated therefor by the Faculty Committee and appointed thereto by the Board of Directors, in the following manner:

1. Any time after one year from the date the applicant became a member of the Society-Institute, (unless the Faculty Committee by two-thirds vote waives this restriction in an individual case), either the applicant or a member of the Faculty Committee may place the applicant's name before the Faculty Committee. After considering the applicant's qualifications, said Committee shall, by majority vote, either:

(a) nominate the applicant for membership on the faculty, in which event the qualifications of the applicant shall be considered by the Board of Directors, which by majority vote shall:

- (1) appoint the applicant to the faculty; or
- (2) decline to appoint the applicant to the faculty, and refer the application back to the Faculty,

Committee, accompanied by such confidential comments and/or recommendations as the Board deems proper.

or

(b) decline to nominate the applicant for membership on the faculty, providing the applicant with the reasons therefor by confidential communication if the applicant so requests.

2. Should the Faculty Committee decline to nominate an applicant under the provisions of A. 1. above, then the applicant may:

(a) re-apply to the Faculty Committee, provided that the applicant may not so re-apply more frequently than once in every twelve months without the written consent of the Faculty Committee; or

(b) apply to the Coordinating Committee for consideration of his qualifications, and request said Coordinating Committee to recommend to the Faculty Committee that the application be reconsidered; or

(c) if he has theretofore proceeded under Subsection (a) and Subsection (b) hereinabove, but not otherwise, place his own name before the Board of Directors, in which event said Board shall:

(1) refer the application to the Faculty Committee for reconsideration, accompanied by such confidential comments and/or recommendations as the Board may deem proper; or

(2) refuse to refer the application to the Faculty Committee for reconsideration.

3. Nominations and appointments shall be in the sole discretion of the Faculty Committee and the Board of Directors, and except as provided in Section 4 of this Article an applicant shall become a member of the faculty only after nomination by the Faculty Committee and appointment by the Board of Directors in the manner aforesaid.

4. Notwithstanding the provisions of Sections 1, 2 and 3 of this Article, the faculty shall also be composed of those persons who, on June 30, 1966, were members in good standing of the Los Angeles Institute for Psychoanalysis and had served continuously on the faculty thereof for not less than four years.

II

Composition

A. The faculty shall consist of Assistants, Associates and Seniors, as follows:

1. An Assistant Faculty Member is one who has not been appointed Associate or Senior. His appointment shall terminate three years following the date thereof unless within that time he has been appointed Associate or Senior. An Assistant shall perform such teaching duties as may be assigned by the Curriculum Committee, and such other duties as may be assigned by the Faculty Committee, and may attend and participate in faculty meetings but may not vote thereat.

2. An Associate Faculty Member is one who has served on the faculty for one year or more and has been appointed Associate

Faculty Member by the Faculty Committee, or is one who qualifies for membership under the provisions of Section 4 of Article I above and did not, on June 30, 1966, hold an appointment by said Institute as Full Instructor. Subject to the assignment of specific faculty functions to retired members as more fully set forth in Paragraph B 2(c) of Division III, his appointment shall be terminated by his retirement when he reaches the age of 70 years, or by his earlier death, disability or resignation. An Associate shall perform such teaching duties as may be assigned by the Curriculum Committee, and such other duties as may be assigned by the Faculty Committee, and may attend, participate in and vote at faculty meetings, and if the Coordinating Committee determines that there is an inadequate number of Senior Faculty members available, may serve on senior faculty committees.

3. A Senior Faculty Member is one who has served on the faculty for four years or more, of which at least three years shall have been served as an Associate, and has been appointed Senior faculty member by the Faculty Committee; or is one who qualifies for membership under the provisions of Section 4 above, and on June 30, 1966, held an appointment by said Institute as Full Instructor. Subject to the assignment of specific faculty functions to retired members as more fully set forth in Paragraph B 2(c) of Division III, his appointment shall be terminated by his retirement when he reaches the age of 70 years, or by his earlier death, disability or resignation. As more fully set forth in Division III below, a Senior shall:

(a) attend, participate in and vote at faculty meetings,

in the manner set forth in Paragraph A of Division III.

(b) perform such teaching duties as may be assigned by the Curriculum Committee, and such other duties as may be assigned by the Faculty Committee, in the manner set forth in Paragraph B 2 of Division III.

(c) serve on the standing faculty subcommittees, in the manner set forth in Paragraph B of Division III.

(d) conduct personal analysis of candidates, in the manner set forth in Paragraph C of Division III.

(e) supervise candidates' cases, in the manner set forth in Paragraph C of Division III.

III

Function and Duties

A. Faculty Meetings must be called no less often than annually, and at all events within 30 days of a request therefor made by any three members of the Coordinating Committee. Meetings shall be called by the Director of Education, or in his absence by the Assistant Director of Education.

1. The Annual Meeting shall be held not earlier than April 1st nor later than May 31st of each year, upon not less than fifteen days written notice thereof to all members of the faculty. This meeting shall be deemed the business meeting, and in addition to such business as may properly be brought before it, the faculty shall at that time:

(a) nominate a Director of Education (should a vacancy occur by reason of the resignation or incapacity of the Director, or by reason of the expiration of his term of

office, as provided in Paragraph E of this Division III.) The Senior faculty member receiving a majority of the votes shall be the nominee for this office.

(b) nominate an Assistant Director of Education (should a vacancy occur by reason of the resignation or incapacity of the Assistant Director, or by reason of the expiration of his term of office, as provided in Paragraph E of this Division III.) The Senior faculty member receiving a majority of the votes shall be the nominee for this office.

(c) elect the Chairmen of the standing faculty committees, in the manner set forth in Paragraph B of this Division III.

2. All other meetings shall be called upon not less than 15 days written notice to each member of the faculty, provided, that if four members of the Coordinating Committee, of which the Director of Education shall be one, determine that the interests of the Society-Institute so require, a meeting may be called upon not less than 5 days such notice.

3. At the meetings aforesaid, the faculty shall consider such matters as may be brought before it, but in no event shall a matter not on the agenda be brought to a vote.

B. Each Standing Faculty Subcommittee shall be composed of not less than five nor more than seven faculty members (who shall be Seniors unless the Coordinating Committee determines that there is an inadequate number of Senior faculty members available), each of whom shall serve three years. The chairman of each such Subcommittee shall be elected annually by the faculty from those

members who are commencing their third consecutive year as members of that subcommittee. No member shall serve on more than one standing subcommittee at a time, and no member shall serve more than three consecutive years on any one standing subcommittee. The standing subcommittees shall be the following:

1. The Admissions Committee, which shall:

(a) examine and act upon applications for psychoanalytic training;

(b) establish and revise as appropriate the admissions procedures for psychoanalytic training;

(c) recommend to the Coordinating Committee such professional relations activities as are appropriate to its functions.

2. The Faculty Committee, which shall:

(a) act upon applications for faculty membership in the manner set forth in 1.A above.

(b) consider no less frequently than every three years the qualifications of each Assistant and Associate faculty member for elevation to Associate and Senior, respectively, and appoint Associates and Seniors as appropriate.

(c) in extraordinary cases, in conjunction with the Coordinating Committee, recommend to the Board of Directors the advisability of assigning certain faculty functions to retired faculty members.

(d) consider applications for sabbatical leave and, if approved, appoint temporary replacements.

(e) encourage and promote teaching.

(f) consider teaching appointments for special materials,

as recommended by the Curriculum Committee, and make appropriate interim appointments.

(g) in conjunction with the Coordinating Committee, as set forth in Paragraph C of Division III below, consider applications of members for authority to undertake analysis of candidates, and make appropriate recommendations to the Board of Directors.

(h) in conjunction with the Coordinating Committee, recommend to the Board of Directors revocation of the appointment or certification of any faculty member whom the Committee considers unsuitable for teaching, personal analysis of candidates or case supervision.

3. The Candidates' Evaluation Committee, which shall:

(a) supervise, prepare, administer and evaluate colloquia and examinations, and promote candidates.

(b) receive and evaluate, on a confidential basis and without discussion with the candidate's analyst, reports and evaluations of students as submitted by members of the faculty, recommending to the Coordinating Committee that individual students be dropped from training should the quality of work so require.

(c) consider applications of candidates to conduct supervised analyses, and provide authorization therefor in such manner as it deems appropriate.

(d) confer with supervisors and teachers concerning procedures and progress of students.

(e) counsel students regularly with respect to their work, recommending additional supervised cases and/or a change of supervisors as appropriate, or even a change of personal analyst should circumstances so require; and provide to students such pragmatic assistance as the Committee deems appropriate in the event of emergencies.

(f) provide appropriate reports on student progress to the Coordinating Committee, recommending that individual students be graduated upon successful completion of training.

(g) should the evaluation of a candidate so indicate, recommend to the Admissions, Faculty or Coordinating Committee, as appropriate, re-evaluation of such candidate's teachers, analyst and/or supervisor, or course of study.

(h) periodically review the applicable techniques of evaluation.

4. The Curriculum Committee, which shall:

(a) determine the basic content of each course to be taught, and assign teachers thereto as appropriate, provided that any changes which in the judgment of the Coordinating Committee represent a substantial alteration of teaching technique or philosophy shall not be implemented without prior affirmative vote of the faculty.

(b) supervise student dissertations.

(c) evaluate and refer to the Faculty Committee, with appropriate recommendations for temporary teaching appointments, those who are prepared to present special materials of value to the teaching program.

(d) in conjunction with the Professional Education Committee, provide guest lecturers.

5. The Committee for Special Projects, which shall:

(a) periodically examine into and evaluate the function and operation of the faculty, its officers and subcommittees, providing to the faculty appropriate reports and recommendations concerning amendments to these By-Laws and such other modifications and improvements, including scholarship loans and grants, as the Committee deems most conducive to the furtherance of the aims and objectives of the faculty.

(b) consult with and advise faculty members in all matters relating to special problems in teaching and supervision, other than matters concerning the analysis of candidates.

(c) maintain and advance the liaison between the faculty and other psychoanalytic, psychiatric and medical groups.

(d) prepare the annual catalog.

C. The Personal Analysis of Candidates and Supervision of Cases

shall be regulated as follows:

1. Personal analysis of candidates shall only be conducted by a Senior Faculty Member who was, on June 30, 1966, authorized to conduct such analyses under the applicable rules of the Los Angeles Psychoanalytic Institute, or who:

(a) has been a member of the Society-Institute and/or the Los Angeles Psychoanalytic Society for the five preceding years; and

(b) is a member in good standing of the American Psychoanalytic Association; and

(c) has been certified by the Board of Directors, as follows:

(1) a faculty member otherwise qualified who desires such certification shall make application to the Certification Committee, which said Committee shall consist of the Faculty Committee and the Coordinating Committee, sitting in concert. After considering the applicant's qualifications, said Committee shall, by majority vote, either:

(i) recommend the applicant to the Board of Directors as qualified, in which event the qualifications of the applicant shall be considered by the Board of Directors, which by majority vote shall:

(A) certify the applicant as qualified to conduct personal analysis of candidates; or

(B) decline to certify the applicant, and refer the application back to the Certification Committee, accompanied by such confidential comments and/or recommendations as the Board deems proper;

or

(ii) decline to recommend the applicant to the Board of Directors as qualified, in which event the Committee shall advise the applicant of the reasons

therefor by a confidential communication if the
so requests.

2. Should the Certification Committee decline to recommend
an applicant under the provisions of C 1(c)(1) above, then the
applicant may:

(a) place his own name before the Board of Directors,
in which event said Board shall:

(1) refer the application to the Certification
Committee for reconsideration, accompanied by such con-
fidential comments and/or recommendations as the Board
may deem proper; or

(2) refuse to refer the application to the Certi-
fication Committee for reconsideration

and/or

(b) re-apply to the Certification Committee, provided
that the applicant may not so re-apply more frequently than
once in every twelve months without the written consent of
the Certification Committee.

3. Certifications shall be in the sole discretion of the
Certification Committee and the Board of Directors, and except
as otherwise provided hereinabove with respect to those persons
authorized to conduct personal analyses of candidates under the
rules of the preceding Institute, no applicant shall be certi-
fied as qualified to conduct such personal analyses without the
concurrence of the Certification Committee and the Board of
Directors. Those who are so authorized or so certified may be
referred to as Analyzing Instructors, and shall be deemed to be

Training Analysts within the meaning of that term as used in the rules and regulations of the American Psychoanalytic Association.

4. A Senior faculty member certified to do so shall conduct the personal analysis of candidates as he in his discretion determines, but he shall not conduct more than three such analyses at the same time without the approval of a majority of the Faculty Committee, nor shall he commence the personal analysis of a candidate after reaching the age of 68 years without the approval of concurring majorities of the Certification Committee and the Board of Directors.

5. Supervision of cases for candidates may be conducted by a Senior faculty member certified to conduct the personal analysis of candidates any time after one year following the date of his certification, but he shall not supervise more than four such cases at the same time without the approval of a majority of the Faculty Committee, nor shall he commence the supervision of a case after he has attained the age of 70 years without the approval of concurring majorities of the Certification Committee and the Board of Directors.

6. Certification to conduct the personal analysis of candidates may be withdrawn by the concurring majority votes of the Certification Committee and the Board of Directors, in which event the member may re-apply for certification in the manner set forth in C 1(c) above.

D. The Faculty Coordinating Committee shall be composed of the chairmen of each standing faculty subcommittee, the Director of

Education, the Assistant Director of Education, and the chairman of the Child Analysis Program. This committee shall:

1. Provide to the Board of Directors such reports, information and recommendations concerning the function of the faculty and the education of the candidates as the Board of Directors may from time to time require.

2. Coordinate the functions and duties of the standing faculty subcommittees.

3. Provide counsel and recommendations to the Director of Education and the Assistant Director of Education.

4. Provide from time to time, as circumstances require, appropriate rules and regulations governing membership on committees, rotation from committee to committee, and such other administrative details relating to the faculty and its functions as are not set forth in these By-Laws.

5. Constitute the Education Committee, or the equivalent thereof under the rules and regulations of the American Psychoanalytic Association, and govern the relationship of the faculty to the Board of Professional Standards of said American Psychoanalytic Association.

6. Receive reports from the Fiscal Director, and provide to him such advice and counsel as the Committee deems appropriate.

7. Consider such matters relating to the admission of applicants to the faculty, to the certification of members to conduct the personal analysis of candidates, and such other matters relating to decisions of standing faculty committees or any of the members thereof as may be brought before it by any person affected

thereby.

8. Graduate candidates in their discretion, but only upon the recommendation of the Candidates' Evaluation Committee.

9. Appoint a second Fellow, to serve with the Director of Education on the Board of Professional Standards of the American Psychoanalytic Association, and appoint two alternate Fellows thereto.

10. Establish and implement a Child Analysis Program, using such procedures as they deem appropriate.

E. The Director of Education, and the Assistant Director of Education, nominated by the faculty in the manner set forth in Division III A 1, shall be elected every second year by the membership of the Society-Institute at the annual meeting thereof, commencing in 1966, each to serve a two-year term. Neither the Director nor the Assistant Director shall be eligible for re-election after serving two such two-year terms until the expiration of two years following the end of his second term. The Director shall:

1. Serve as a member of the Board of Directors.
2. Serve as Fellow on the Board of Professional Standards of the American Psychoanalytic Association.
3. Serve as chairman of the faculty.
4. Serve as chairman of the Coordinating Committee.
5. Serve ex officio as a member of each of the standing faculty committees, but without voting at such meetings except for the purpose of breaking a tie.
6. Implement the recommendations and policies of the

Coordinating Committee.

F. The Assistant Director of Education shall perform such duties as may be assigned by the Director, and in the absence of the Director, or during the disability of the Director, shall have all of the rights, powers, duties and obligations conferred and imposed upon the Director of Education.

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